

Buzzacott Charity Seminar Half-Year Planner 2011

At Buzzacott, we are committed to supporting our clients and charities in addressing the challenges of change. To this aim we have created a half-yearly programme of events that we believe will equip you with the essentials.

Please note that this year all of our seminars will take place at the new Buzzacott offices at 130 Wood Street, London EC2V 6DL. Each session will start at 2:00pm for registration; the presentation will begin at 2:30pm and end with refreshments at 6:00pm.

All events are free of charge.

If you are unsure about the content or attendance criteria, please contact Eloise Scanlan on 020 7556 1445 or e-mail marketing@buzzacott.co.uk

We hope you find this event guide useful in planning your involvement with Buzzacott in 2011. We look forward to welcoming you to all of our events throughout the year.

Trustee Training Workshop

13 July & 17 November 2011

Our hugely popular free Trustee Training Workshop is repeated throughout the year and provides trustees with an overview of their responsibilities in key areas. This event is ideal for charity senior managers who are seeking guidance on which of the key areas of charity regulation their trustees should, as a minimum, be aware of.

Minimising the VAT Burden for Charities Seminar

22 September 2011

Buzzacott's free seminar on ways to minimise the VAT burden for Charities and Not for Profit entities will look at the VAT reliefs that are currently available. The seminar will also look at apportionment methods for recovery of VAT giving a practical way to ensure that the VAT burden is kept to a minimum. This event is ideal for finance managers or for those involved in the financial affairs of their organisation.

Accounts for Non-Accountants Seminar

27 October 2011

Our popular Accounts for Non-Accountants seminar helps trustees and non-finance managers gain an understanding of what to look for in a charity's accounts and which questions to ask when reviewing them. The seminar will cover an overview of the key requirements of SORP 2005, subjective and judgemental areas and linking the Trustees' report and the accounts. This event is ideal for finance staff who are new to the charity sector.

How to book

Log on to www.buzzacott.co.uk/events, alternatively e-mail marketing@buzzacott.co.uk or call 020 7556 1445.

Buzzacott

CHARTERED ACCOUNTANTS

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Registered to carry on audit work by the Institute of Chartered Accountants in England and Wales.